

ST. PETER'S CARDIAC & VASCULAR CENTER  
**ALBANY LAST RUN 5K**  
**SATURDAY, DECEMBER 7, 2019 5:00PM**  
**VOLUNTEER APPLICATION**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**Please specify your volunteer job preference and availability: (1=First choice, 2=Second choice...and so forth.)**

**\*Positions will be filled on a first come basis depending on availability and preference.**

- \_\_\_\_ THURSDAY REGISTRATION @ A.R.E (4:00PM-7:00PM)      \_\_\_\_ ROAD MARSHALL/SECURITY (3:30PM-6:30PM)  
\_\_\_\_ FRIDAY REGISTRATION @ CITY HALL (11:00AM-6:00PM)      \_\_\_\_ SHIRT SALES ( ) 1:00PM – 4:00PM ( ) 4:00PM-7:00PM  
\_\_\_\_ SATURDAY REGISTRATION @ PLAZA(1:30PM-4:30PM)      \_\_\_\_ POST RACE AWARDS (5:00PM-7:00PM)  
\_\_\_\_ FINISH LINE (4:30PM-8:00PM)

### **JOB DESCRIPTIONS**

**REGISTRATION:** SIGN RUNNERS IN AND PASS OUT PACKETS AT ALBANY RUNNING EXCHANGE, CITY HALL OR EMPIRE STATE PLAZA .

**SHIRT SALES:** WORK MERCHANDISE TABLE SELLING SHIRTS TO THE PUBLIC.

**ROAD MARSHALL/SECURITY:** PROVIDE TRAFFIC CONTROL BEFORE/DURING THE RACE ON STATE STREET AND WITHIN WASHINGTON PARK.

**POST RACE AWARDS:** HELP SET UP POST RACE AWARDS AREA AT THE EMPIRE STATE PLAZA AFTER THE RACE.

**FINISH LINE:** ASSIST ALBANY RUNNING EXCHANGE IN HANDING OUT WATERS AND RECORDING TIMES.

**Do you have any physical limitations that may interfere with staffing the above positions?:** Y / N

**SUBMIT APPLICATION:**

Mail: Office of Special Events & Volunteer Services  
City Hall, 4th Floor  
Albany, NY 12207

**Email:** [volunteer@albanyny.gov](mailto:volunteer@albanyny.gov)

**Volunteers who do not adhere to the rules and procedures of the organization or who fail to perform their volunteer assignments at a satisfactory level may be subject to dismissal**

**Possible grounds for dismissal may include, but are not limited to, the following: gross misconduct or insubordination, being under the influence of alcohol or drugs, theft of property or misuse of organization equipment or materials, abuse or mistreatment of clients or co-workers.**